

PAC GENERAL MEETING
April 15, 2009

PAC Executive in Attendance: Rhylin Bailie, Pia Gant, Keith Chong, Jane Andrew, Zena Kwan

Regrets: Jen Mezei, Anne Deliyannides, Denise Hayhurst, Anita Gartner

Meeting Commenced 7:10pm

February minutes were not approved.

Rhylin advised that the purpose of tonight's meeting is to:

1. Review the proposed changes to the constitution. Most of the changes deal with quorum requirements and the duties of the PAC Treasurer.
2. Review financial statements and in particular the items marked in boxes, representing excess funds and allocation of spending of excess funds.
3. Review the teachers' wish list.

Rhylin also announced that Shannon Kaustinen has resigned as Treasurer and that Rhylin is now responsible for the Treasurer duties.

TREASURY REPORT

Rhylin reviewed of PAC Budget for September 2008 – August 2009 and advised that the figures highlighted and boxed represented funds that the PAC executive does not expect to be spent by the end of August 2009, approximately \$8,500.

We also received \$4,000 from funds previously allocated to Odyssey of the Mind which have been transferred to general revenues.

Rhylin also advised that it was expected that the upcoming casino night should generate revenue of a minimum of \$3,500.00 (using the 2008 Carnival silent auction proceeds as a reference point).

Rhylin then reviewed the proposed spending sheet including the teachers' wish list for technology and earthquake preparedness.

Technology

The total cost for the technology items is \$22,213.40. There is currently \$6,500 in the school technology account.

It is suggested that the balance of funds come from:

School supplemental funds	\$3,000.00
Odyssey of the Mind transfer	\$2,500.00
Excess gaming funds	\$6,713.40
Risk-free profit from Casino Night	\$3,500.00
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	\$15,713.40
Technology Account	\$6,500.00
TOTAL	<hr/>
	\$22,213.40

Based on distribution we can purchase all items on the technology wish list. Total cost coming from the PAC is \$6713.40 from the gaming account and \$6000 from general operations.

Rhylin asked for a motion to allocate such funds towards the purchase of the technology items. Upon motion duly made by Jane Andrew, seconded by Pia Gant and unanimously carried, to allocate the funds to facilitate the purchase of the requested technology items at a cost of \$22,213.40.

Earthquake Funds

The total cost for phase one of the earthquake preparedness items is \$9,561.05.

It is suggested that the following funds be allocated to the earthquake preparedness costs:

2008 Carnival profits	\$3,314.05
Leftover from \$6247 approved last year	\$1,712.95
TOTAL	<hr/>
	\$5,027.00

Rhylin asked for a motion to allocate such funds towards the purchase of the technology items. Upon motion duly made by Jane Andrew, seconded by Pia Gant and unanimously carried, to allocate the funds to facilitate the purchase of the requested earthquake items.

Allocation of Funds not spent from budgeted items and 2009 Casino Night Profits

Rhylin Bailie asked for a motion to allocate the anticipated 2009 casino night proceeds towards, firstly, \$3,500 for the purchase of the technology items and, secondly, up to \$5,000 for the purchase of the first phase of earthquake preparedness items.

Upon motion duly made by Jane Andrew, seconded by Anne Einstein and unanimously carried, to allocate anticipated 2009 casino night proceeds firstly, \$3,500 to purchase of technology items and, secondly, up to \$5,000 towards the purchase of the first phase of earthquake preparedness items.

There was then a discussion of how to allocate any residual 2008-2009 budgeted funds and anticipated 2009 casino night funds after completing the funds needed for technology and earthquake preparedness.

Keith advised that the teachers would like an additional four front row sound fields. Each unit costs \$2,000.

Jane Andrew questioned that since there are a limited number of hearing impaired children at the school is this expenditure beneficial to the school. Keith explained that the systems benefit all the students not just hearing impaired children and it is a more a surround sound amplification system. It also benefits the teachers by "saving their voices". The systems are widely used in West Vancouver and the results have been positive.

It was also discussed if the funds should be directed towards earthquake preparedness. It was noted that the purchase of the sound systems would have an immediate benefit to the school and students and that it would be beneficial to complete these purchases all at one time. It was also noted that the earthquake preparedness project was ongoing, and that we will not be able to completely stock the earthquake container this year.

Keith advised that earthquake preparedness is an ongoing project and that the committee was working on completion of phase one at this time (\$9,500). He also noted that, so far, donations from the community have not been very successful. Keith further advised that in the 2007-2008 school year a notice was sent home requesting donations. Rhylin advised that there might be some confusion as she was never contacted by the earthquake committee regarding her donation.

Rhylin Bailie ask for a motion to allocate any residual 2008-2009 budgeted funds and anticipated 2009 casino night proceeds to the purchase of a maximum of four additional front row sound fields at a cost of \$2,000 per unit, and thereafter the balance of funds be allocated to the earthquake preparedness fund.

Upon motion duly made by Anne Einstein, seconded by Jane Andrew and unanimously carried, to allocate anticipated 2009 silent auction proceeds to the purchase of an additional four front row sound fields at a cost of \$2,000 per unit and thereafter the balance of funds be allocated to the earthquake preparedness fund.

CHAIRPERSON'S REPORT

1. Traffic and Safety

Rhylin Bailie advised that Pia Gant will be stepping down as traffic coordinator as her daughter is graduating this year. Therefore we are looking for a parent volunteer. If there is no parent coordinator then there will be no safety patrol for the 2009-2010 school year. The school district will not provide a crossing guard for Seaforth.

This is a hard position to fill due to the lack of respect and verbal abuse by parents to the adult crossing guards. It had become such a problem on Jensen street that supervision had to be discontinued.

2. Health and Nutrition

Nothing to report.

3. Rainy Day Boxes

Jane Andrew is giving up the rainy day boxes so the PAC is looking for a volunteer to take the responsibility over.

4. Miscellaneous

The Edmonds' school donation drive notice will be going out in May. Also, the staff luncheon notice going out the first week of May. Teacher luncheon is Wednesday, May 20th.

The parent social, casino night, is June 5th and the social committee is soliciting for donations for the silent auction. Committee is also looking for help with the catering.

PRINCIPAL'S REPORT

Keith Chong advised that Spirit Day was going ahead. He is looking for adult volunteers so if you know anyone please send him their names and he will contact.

He also advised that one of the school counselors is going to Africa and asked him to approach PAC regarding donations. They are looking for donations of sunscreen, sunglasses and cash. Rhylin agreed to put the information on the PAC bulletin board.

REVIEW OF REVISED PAC CONSTITUTION

The next item for approval is the changes to the PAC constitution.

Rhylin advised that everyone received a blacklined version of the PAC constitution showing the suggested changes. The main changes to the PAC constitution are the responsibilities of the treasurer including the provision that the financials be ready for inspection by a person appointed by the PAC executive (arm's length party); adding the definition of quorum and the requirements if there is no quorum.

Upon motion duly made by Zena Kwan seconded by Ann Einstein and unanimously carried, the changes to the PAC constitution were approved.

Meeting Adjourned 8:00pm, Jane 1st, Zena 2nd